



Finance Committee Meeting Minutes

Lee County, Illinois

Jul 14, 2022 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E Second St, Dixon, IL 61021

I. Call to Order

The meeting was called to order at 9:00 a.m., by Chair Jim Schielein.

II. Committee Member Roll Call: Chair Jim Schielein, Vice Chair Arlan McClain, Tom Kitson, Lirim Mimini, Doug Farster, Rick Humphrey, and Tim Bivins

Arlan McClain was absent. Lirim Minimi attended the meeting via Zoom video conferencing. All other member attended in person.

III. Meeting Attendees and Visitors

Mike Koppien, Marilyn Shippert, John Nicholson, Nancy Naylor (9:00-9:10), and Chris Norberg (9:09- 9:31)(Board Members), Charley Boonstra (State's Attorney), Wendy Ryerson (Administrator), Paula Meyer (Treasurer), Amy Johnson (Circuit Clerk), John Simonton (9:06-9:31), and Becky Brenner (Board Secretary) attended in person. Greg Gates (LOTS) and Sam Schmitt (Treasurer's Rep) attended via Zoom video conferencing.

IV. Approval of the Minutes from the Previous Meeting - (June 16, 2022)

Motion to approve the minutes from the June 16, 2022 Finance Committee Meeting.

Moved by Tim Bivins. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

V. Treasurer's Monthly Financial Report

Paula Myers reported the following items during the Treasurer's monthly financial report:

- Several revenues sources continue to run high in the general fund
- Expenses are running true to budget projections
- The County received the first distribution of property taxes taxes
- Sales tax continues to run high for the year
- Income taxes continue to run high for the year
- Landfill fees are coming in slightly higher than previous years

VI. Treasurer's Quarter Financial Report – Presented every December, March, June, September

Not applicable in July.

VII. Insurance Committee and GREDCO Reports

There was no GREDCO Report was given.

A. Insurance Committee Report

Nancy Naylor walked the committee through the comprehensive and detailed report that she submitted to the committee. This report will be included in the July 2022 County Board agenda packet.

VIII. Approval of Monthly Resolution(s):

There were no monthly resolutions.

IX. Old Business

There were no items under Old Business.

X. New Business

A. ARPA Committee Recommendations

1. Small Business Program Requests - Pro-Rated

Motion to approve the Small Business Program Requests-Pro-Rated as presented, along with three (3) three applications that were moved to the Non-Profit Category. **Moved** by Tim Bivins. **Second** by Doug Farster. **Motion** passed with four (4) votes in favor, two (2) members abstained. During discussion Jim Schielein explained that the ARPA Committee reviewed all of the applications submitted and denied applications for the following reasons:

- Request could be funded under a different ARPA category
- Business was not required to closed under the Governor's mandate
- Had already had a project funded by ARPA Committee under a different category
- Business had changed ownership since the 2020 COVID shutdown

Wendy Ryerson explained that several businesses that were denied funding had contacted the County to express their intent to appeal the decision. These businesses were asked to submit a written appeal, by Monday, July 18, 2022, so the appeal could be submitted to the County Board for consideration on July 21, 2022.

2. Small Business Award Agreement

Wendy Ryerson reported that all ARPA recipients would be required to sign an award agreement that states the rules upon which the County is

granting the funds and the rules with which they will be required to follow, including reporting. The attached award agreement is specifically for the small business program. She also explained that the State's Attorney had reviewed the agreements.

Motion to approve the Small Business Award Agreement. **Moved** by Tom Kitson. **Second** by Tim Bivins. **Motion** passed five (5) votes in favor, one (1) member abstained.

3. Abandoned Properties Request for \$100,000

Motion to approve the Abandoned Properties Request for \$100,000.

Moved by Kitson. Second by Bivins. **Motion** passed four (4) votes in favor, one (1) vote opposed, one (1) member abstained.

Wendy Ryerson reminded the committee that the first Budget meeting for FY 2023 will be on Wednesday, July 27, 2022, at 9:00 a.m. This overview will include a look at capital and Paula Meyer will be sharing some projections on revenue.

XI. Executive Session:

No executive session was requested.

XII. Adjournment

Motion to adjourn at 9:31 a.m. **Moved** by Tim Bivins. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

The next regularly scheduled meeting of the Finance Committee will be 9:00 a.m., on Thursday, August 18, 2022.